

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
TUESDAY, JANUARY 18, 2005  
8:30 A.M.**

Commissioners Present: Larry Hudkins, Chair  
Deb Schorr, Vice Chair  
Bernie Heier  
Bob Workman  
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Kristy Mundt, Deputy County Attorney  
Bruce Medcalf, County Clerk  
Trish Owen, Chief Deputy County Clerk  
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:31 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY,  
JANUARY 13, 2005**

**MOTION:** Stevens moved and Heier seconded approval of the Staff Meeting minutes of January 13, 2005. Stevens, Schorr and Heier voted aye. Hudkins and Workman were absent from voting. Motion carried.

Workman arrived at 8:32 a.m.

**2 ADDITIONS TO THE AGENDA**

- A. Request from Robert E. Lookabaugh to place the following items on pending (Exhibit A):
1. County Change of Zone 04047, from Agricultural (AG) District to Agricultural Residential (AGR) District, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.

2. County Special Permit 04058, Lakewood Hills Community Unit Plan, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, for nine residential acreage units on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.
3. County Preliminary Plat 04028, Lakewood Hills, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, for nine residential acreage lots on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.
4. County Final Plat 04126, Lakewood Hills, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, for nine residential acreage lots on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.

**MOTION:** Heier moved and Stevens seconded approval of the addition to the agenda. Heier, Workman, Schorr and Stevens voted aye. Hudkins was absent from voting. Motion carried.

- 3 A) GENERAL ASSISTANCE (GA) UPDATE; B) REVISION OF GENERAL ASSISTANCE (GA) GUIDELINES; C) PUBLIC HEALTHCARE CLINIC PILOT PROJECT; AND D) RX OUTREACH PROGRAM** - Gary Chalupa, Veterans Service Officer/General Assistance Director; Judy Halstead, Lincoln/Lancaster County Health Department Resource and Program Development Coordinator; Joan Anderson, Lancaster County Medical Society (LCMS) Executive Director

### **Public Healthcare Clinic Pilot Program**

Judy Halstead, Lincoln/Lancaster County Health Department Resource and Program Development Coordinator, gave an overview of a six-month pilot project to provide continuity of care between public health clinics (Lincoln Medical Education Partnership (LMEP) and Peoples' Health Center) and the General Assistance (GA) Program. The Nebraska Urban Indian Center may be included at a later date (it does not have a physician at this time). She said reimbursement will be at the GA (Medicaid) rate.

The Chair arrived at 8:38 a.m. and assumed direction of the meeting.

Kerry Eagan, Chief Administrative Officer, questioned the impact to the GA budget.

Halstead said a cost study will be included in the pilot project.

## RX Outreach Program

Joan Anderson, Lancaster County Medical Society (LCMS) Executive Director, presented LCMS General Assistance Medication Report (Exhibit B), noting the following:

- 114 General Assistance (GA) clients were enrolled in national drug assistance programs between September, 2004 and January 15, 2005
- 395 applications were submitted over this time period
- Diabetic testing supplies are also being distributed, at a significant cost savings (\$15 compared to \$90 for test strips)
- Estimated savings for all these programs is \$29,490.88 per month, plus \$1,927.60 in handling fees **NOTE:** Actual savings are not realized until the drugs come in and Wagey Drug (provider of pharmaceutical services for the GA Program) is notified to remove the patient from the approved GA list.

Eagan noted that the County Attorney's Office is developing a contract to reimburse LCMS for costs that have been incurred in enrolling GA clients in the programs.

Anderson also presented the following recommendations (see Exhibit B):

- Begin enrollments by Community Mental Health Center (CMHC) staff
- Consider on-site enrollments by Lincoln/Lancaster County Health Department (LLCHD) staff
- Incorporate specialty services, if possible
- Discontinue the provision of over-the-counter medications
- Develop an approved formulary to assure the proper use of generics and less expensive medications

Gary Chalupa, Veterans Service Officer/General Assistance Director, said CMHC is in the process of hiring an employee to coordinate enrollments.

The Chair asked Eagan to check on the hiring status and report back at the next Staff Meeting.

Brief discussion took place regarding the reluctance of CMHC's psychiatrists to participate in the national drug assistance programs.

Schorr suggested that it would be beneficial to have two commissioners meet with them to explain the importance of the program.

Anderson said she would also be willing to meet with them.

## General Assistance (GA) Update

Gary Chalupa, Veterans Service Officer/General Assistance Director, said he anticipates that the GA budget will be overspent by \$1.4 million, due to prescription and health care costs.

## Revision of General Assistance (GA) Guidelines

Chalupa gave an overview of General Assistance (GA) Guidelines, Including Primary Health Care and Burials (Exhibit C).

Board consensus was to schedule a public hearing on revisions to the GA Guidelines.

### 4 PENDING AND POTENTIAL LITIGATION

**MOTION:** Stevens moved and Schorr seconded to enter Executive Session at 9:46 a.m. for discussion of pending and potential litigation. Heier, Workman, Schorr, Stevens and Hudkins voted aye. Motion carried.

**MOTION:** Stevens moved and Workman seconded to exit Executive Session at 10:07 a.m. Heier, Workman, Schorr, Stevens and Hudkins voted aye. Motion carried.

### 5 ACTION ITEMS

A. Agency and Custody Account Direction of Bond Cash Balances

**MOTION:** Schorr moved and Stevens seconded to authorize signature by the Chair. Stevens, Schorr, Workman, Heier and Hudkins voted aye. Motion carried.

B. Letter to Ron Melbye, Waverly Mayor, Regarding East Beltway/I-80 Interchange (Letter is actually addressed to Bob Benes and William Scott, Waverly Development Company)

Heier expressed concern that the County Board was not involved earlier and was committed, without its knowledge, to spend \$500,000 for property for the interchange.

Hudkins said the interchange with I-80 and Highway 6 was shifted without the knowledge of the County Board, Mayor of Waverly, Bob Benes (the owner of the property) and Tractor Supply Corporation (TSC) (the prospective buyer). He said TSC has made it clear that it wants access to I-80 and Highway 6, if it is to purchase the land and be an anchor for that area.

Eagan added that TSC wants the location of the interchange resolved by January 19, 2005, or it will chose an alternate site.

**MOTION:** Stevens moved and Workman seconded to authorize the Chair to sign the letter, contingent upon attachment of a schematic drawing prepared by the Nebraska Department of Roads, identifying the exact location of the East Beltway/I-80 interchange.

**FRIENDLY AMENDMENT:** Heier offered a friendly amendment to require Board approval of the attachment.

There was no second and Heier withdrew his friendly amendment.

The Chair assured Commissioner Heier that the Board will have the attachment before he signs the letter.

Heier said his vote will be based on signature of the letter, not the alignment, as he has declared a conflict of interest on that issue.

**ROLL CALL:** Stevens, Heier, Workman, Schorr and Hudkins voted aye.

- C. Letter of Authorization to Randall Funding and Development, Inc. Regarding the 2005 U.S. Department of Justice Bullet Proof Vest Grant Program

Gwen Thorpe, Deputy Chief Administrative Officer, said a 50% match will be required.

**MOTION:** Stevens moved and Schorr seconded approval of the letter. Heier, Workman, Schorr, Stevens and Hudkins voted aye. Motion carried.

## 6 CONSENT ITEM

- A. Replace City/County Imaging Server (Total Cost is \$5,220; County Pays \$2,016) (Exhibit D)

**MOTION:** Heier moved and Stevens seconded approval. Stevens, Heier, Workman, Schorr and Hudkins voted aye. Motion carried.

## 7 ADMINISTRATIVE OFFICER REPORT

- A. Committee Assignments
- B. Appointments to Air Pollution Control Advisory Board (Jeffrey Jenkins, Rick Allbro and Joseph Shopp)

### C. Sale of Used Grader Blades

The Board scheduled Items A, B and C on the January 25, 2005 Board of Commissioners Meeting agenda.

### **ADDITIONS TO THE AGENDA**

- A. Request from Robert E. Lookabaugh to place the following items on pending (Exhibit A):
  - 1. County Change of Zone 04047, from Agricultural (AG) District to Agricultural Residential (AGR) District, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.
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  - 3. County Preliminary Plat 04028, Lakewood Hills, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, for nine residential acreage lots on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.
  - 4. County Final Plat 04126, Lakewood Hills, requested by Lyle Loth of ESP on behalf of Robert E. Lookabaugh, for nine residential acreage lots on property generally located at North 84<sup>th</sup> Street and Agnew Road in Lancaster County, Nebraska.

The Board will hold a public hearing on the four items at the 1:30 p.m. Board of Commissioners Meeting and will act on the request to place them on pending at that time.

## **8 DISCUSSION OF BOARD MEMBER MEETINGS**

- A. Information Services Policy Committee - Stevens

Stevens said most projects are on target.

- B. Monthly Meeting of County Board Chair/Vice Chair and Mayor - Hudkins, Schorr

Schorr reported discussion of the State Fair match.

C. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Stevens

Stevens said he was asked to report on the County's budget status.

**ADDITIONS TO THE AGENDA**

**MOTION:** Heier moved and Workman seconded to add discussion of Families First & Foremost (F<sup>3</sup>) to the agenda. Stevens, Schorr, Workman, Heier and Hudkins voted aye. Motion carried.

Heier expressed concern regarding the length of time it is taking to complete juvenile evaluations since the Nebraska Department of Health and Human Services' (HHS) Medicaid Division and Magellan, the Medicaid managed care company, assumed coordination and completion of the clinical portion of the evaluations. Youth are being held for a longer period of time in the Youth Services Center which has had a significant impact on the budget.

Eagan said Dennis Banks, Youth Services Center Director, has scheduled a meeting on January 19, 2005 to discuss the issue.

Heier said he would also like the Board to consider transferring F<sup>3</sup> to the State.

It was also noted that Sheryl Schrepf, Families First & Foremost (F<sup>3</sup>) Director, has submitted her resignation, effective March 31, 2005.

**MOTION:** Schorr moved to direct Kerry Eagan, Chief Administrative Officer, to draft a letter of acceptance, on behalf of the Board.

Eagan suggested that the action be scheduled on an Staff Meeting agenda.

Schorr withdrew her motion.

**9 EMERGENCY AND OTHER ITEMS**

The Board asked that discussion of a county sales tax and development of a policy for transfer of development rights be scheduled on the Mid-Year Budget Retreat agenda.

## 10 ADJOURNMENT

**MOTION:** Schorr and Heier seconded to adjourn the meeting at 10:57 a.m. Heier, Workman, Schorr, Stevens and Hudkins voted aye. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk